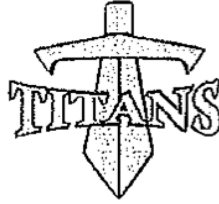


**Ann Smith Elementary School
Car and Bus Rider Procedures**



Car Rider Procedures:

- Cars will line up in a double line
- When you reach the first portable, file into a single line for drop-off/pick-up
- Make sure your number is on the right side of the windshield visible for teachers to see
- Students will enter/exit from the right passenger side of the car
- Drive safe and be patient

Bus Rider Reminders:

- Allow extra time for bus riders to arrive home
- Make sure your student knows where the bus stop is located
- Make sure an adult is home when the student arrives home
- Encourage your student to not sleep on the bus and to listen and watch for bus stop

Other Reminders:

- If your student has a change in transportation, please send a handwritten note signed by the parent with the student that morning to give to the teacher.
- If you will be checking your student out, please arrive before 1:30.