



**MADISON COUNTY
SCHOOLS**

MARK OF EXCELLENCE

**Middle School Tentative Plan to Return
Fall 2020**

School Germantown Middle School

Principal Chris Perritt

Transportation	
Arrival- Carpool/ Student Drop off	6 th grade car riders will drop off in front of school and 7 th and 8 th grade will drop off at north end of school. Drop off will begin at 7:30 am Monday through Friday.
Arrival to school- Buses	Buses will drop off on south end of school between 8:00-8:15 am
Dismissal/ Carpool	6 th grade car riders will be picked up in front of school and 7 th and 8 th grade will be picked at north end of school. Pick up will begin at 3:20 PM Monday through Friday.
Dismissal- Buses	Bus riders will be dismissed with staggered scheduled. 6 th grade first, then 7 th grade, and 8 th grade last.
Athletic Buses	Students and drivers will wear face covering at all times on bus. Driver will clean bus after every trip.
Logistics	
Breakfast in cafeteria	No breakfast is served at Germantown Middle School
In classrooms (desk arrangement, centers, computer carts, class equipment)	Classroom desks will all be facing same direction and in staggered pattern when feasible possible. Classroom furniture and equipment will be minimized.
Transitions between classes and hallways (flow paths, class changes, bathroom breaks in halls)	Entering School Building: Students will report directly to their first and fifth block class every morning. During the school day: Staggered release times Students will enter the hallway and walk in a single file line on the right side of the hallway and practice social distancing. Dismissal: Staggered release times

<p>Restroom Procedures</p>	<p>Students will be allowed to use the restroom during the change of classes. The amount of students in the restroom and waiting in the hall will be closely monitored. Administrators will be on the hall during this time to supervise this process. Students will also be allowed to go to the restroom during class time when given permission. To practice proper hygiene, students will be taught/re-taught to wash hands as they exit the restroom.</p>
<p>Lunch time</p>	<p>There will be four separate lunch times for students to purchase a lunch from 11:45-1:45. Students will eat in their classroom during the designated time. Students may bring their own lunch or purchase a lunch from the cafeteria</p>
<p>Cleaning the Cafeteria</p>	<p>Faculty and staff will clean cafeteria between each lunch.</p>
<p>Instructions to teach students cleaning procedures</p>	<p>Students will receive cleaning instructions from each class that they attend.</p>
<p>Types of signage needed (classrooms, entrances, hallways, restrooms, cafeteria)</p>	<p>Post signage in classrooms, hallways, and entrances to communicate how to stop the spread of COVID-19 and its symptoms, preventative measures (including staying home when sick), good hygiene, and school specific protocols</p>
<p>Temperature checks?</p>	<p>Faculty and staff temperatures will be taken daily. Faculty and staff will assist in monitoring students for symptoms and will refer anyone with symptoms to the school nurse/school designee for evaluation.</p>
<p>Face Covering/ Mask?</p>	<p>Students, faculty, and staff will wear face coverings and/or face shields at all times practicable while on school campuses. Face coverings should adhere to dress code standards established in the student handbook.</p>

If Someone Becomes Ill During the School Day	
Sick children at School (quarantine space/ isolation room)	Nursing station will be primary isolation room and main conference room will be the secondary isolation room. •School nurses and other designee will use standard precautions and transmission-based precautions when caring for sick students. Sick students should not return until they have met criteria to discontinue home isolation. Students with COVID-19 should isolate for 14 days and also be free of fever for three consecutive days before returning to school. A negative COVID-19 test or note from a medical professional should be submitted to the school prior to return to campus. Students who live with anyone diagnosed with COVID-19 should stay home from school until the risk of transmission has passed. The School will follow the guidelines of the MS Department of Health concerning when it is appropriate for students who may have been exposed to enter self-quarantine.
School Staff Becomes Ill at School	School nurse and other designee will use standard precautions and transmission-based precautions when caring for sick people. Sick staff members should not return until they have met criteria to discontinue home isolation. Persons with COVID-19 should isolate for 14 days and also be free of fever for three consecutive days before returning to school. A negative COVID-19 test or note from a medical professional should be submitted to the school prior to return to campus. Staff who live with anyone diagnosed with COVID-19 should stay home from school until the risk of transmission has passed. The school will follow the guidelines of the MS Department of Health concerning when it is appropriate for students who may have been exposed to enter self-quarantine.
Cleaning Routines	
Cleaning routines in building: Custodian Duties	Provide hand soap and paper towels in the restroom Provide toilet paper in the restrooms. Cover water fountains so they cannot be used. Clean exterior ventilation vents throughout the building. Clean common areas after each class change

Cleaning routines in building: Front Office Staff	Distribute hand sanitizer refills and cleaning supplies as needed to classrooms. Clean, wipe, doors and counters at least once every two hours and sanitize used items in the front office
Cleaning routines in building: Teachers	Clean frequently touched surfaces daily including doorknobs between classes. Ensure cleaning shared objects after each use
Cleaning routines in building: Students	Encourage students to bring water bottles from home. Students should use hand sanitizer before each class and before eating lunch. Students wipe down personal classroom area such as desk top.
Cleaning routines in building: Classrooms	Provide hand sanitizer. Space or remove furniture to provide social distancing of six feet when possible. Provide tissues and paper towel in all classrooms. Cleaning student's desks throughout the day
Training of all staff on proper safety/sanitation protocols	Proper handwashing, covering coughs, and face coverings. Provide training on sanitation protocols for custodians. Recognizing signs of anxiety, concerns with coming back to school, etc.
Classes and Events with Special Consideration	
Large Gathering	No large gathering at this time.
PE	Class sizes will be reduced with exercises that will not require them to interact with each other. Students will be spread out as much as feasibly possible. There will be a strong attempt to follow social distancing guidelines in classes. Minimize use of shared items and equipment will be cleaned in regular intervals throughout the day.
Band	Class sizes will be reduced with activities that will not require them to interact with each other. Students will be spread out as much as feasibly possible. There will be a strong attempt to follow social distancing guidelines in our classes. Minimize use of shared items and equipment will be cleaned in regular intervals throughout the day.
Choir	Class sizes will be reduced with exercises that will not require them to interact with each other. Students will be spread out as much as feasibly possible. There will be a strong attempt

	to follow social distancing guidelines in our choir classes. Minimize use of shared items and equipment will be cleaned in regular intervals throughout the day.
School Clubs/ Organizations	Virtual club meetings will be utilized
Parents and Community	
Protocol for visitors	Visitors to campus should go directly to the school office area. No classroom and lunchtime visits allowed until further notice. Necessary visitors (vendors) will be required to have temperature checks upon arrival to the building and will wear a face covering while on campus.
PTO Meetings	Virtual platform will be utilized for large meetings and social distancing will be practiced for small group meetings
How will you train and continually remind parents and students of appropriate health protocols (social distancing, hand washing, wearing masks, etc.)	School Website and via Remind/School wide Remind message/School to periodically protocol information.
Information Platform for Parents	Germantown Middle School website Remind 101 Verified phone numbers and emails for parent