

New Student Enrollment

In an effort to keep all stakeholders safe and well during the Covid-19 Pandemic, all new student enrollment and registration processes in Madison County Schools will be conducted using safe distancing practices. Please call **601-879-3433** to make an appointment to enroll your child. Appointments may take place on suitable digital platforms, through email, or by phone. Required documents may be submitted electronically to **gsoucie@madison-schools.com**.

If you are living in a home or an apartment you do not own or are not leasing, please contact Tracy Farmer at 601-499-0800 or tfarmer@madison-schools.com to assist you with additional requirements prior to making a school appointment.

Required Documents for New Student Enrollment:

1. Transcript from prior school (high school only)
2. Current report card from prior school
3. Withdrawal form from prior school
4. Completed enrollment packet (**attached**)
5. Mississippi Immunization Compliance (Form 121)
6. Birth Certificate
7. Social Security Card
8. Custody Papers (if parents are divorced or parent not listed on birth certificate)
9. One of the following in the parent's name:
 - Mortgage Document
 - Deed
 - Homestead Exemption
 - Rental or Lease Agreement (all occupants must be listed on the agreement and agreement must be current)
10. One bill in the parent's name showing the street address and dated within the last 60 days:
 - Water
 - Gas
 - Electric
 - Cable/internet