

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF EDUCATION
OF THE
MADISON COUNTY SCHOOL DISTRICT
HELD AND CONDUCTED ON MONDAY, DECEMBER 9, 2024
At 5:00 P.M. AT THE CENTRAL OFFICE
MADISON COUNTY, MISSISSIPPI**

The regular meeting of the Board of Education (the "Board") of the Madison County School District (the "District") was duly called, held, and conducted on Monday, December 9, 2024, at 5:00 p.m. at the Central Office, 476 Highland Colony Parkway, Ridgeland, MS 39157, Madison County, Mississippi. The following were in attendance at the meeting:

The following Board members were present:

Sam Kelly
Philip Huskey
Dr. Pollia Griffin
William Grissett

The following Board member was absent:

Ken McCoy

Also Present:

Ted Poore, Superintendent
John Hooks, Board Attorney
Austin Brown, Assistant Superintendent
Dr. Capucine Robinson, Assistant Superintendent
Jay Harrison, Assistant Superintendent
Barry McKenzie, Finance Director
Gavin Guynes, Technology Director
Ashley Browning, 16th Section Land Manager
Dr. Wesley Quick, School Safety and Security Director
Dr. Greg Paczak, R&D Director
Shay Williamson, HR Director
Blaise King, CTE Director
Vicki Doty, SPED Director
Dr. Melissa Philley, Curriculum Director
Dr. Kim Brewer, Elementary Services Director
Jessica Smith, Federal Programs Director

The hour of 5:00 o'clock p.m. arrived and the meeting was called to order by President Sam Kelly, whereupon the roll was called, and it was determined and announced that a majority of the members of the Board of Education was present, that said number constituted a quorum, and that a legal meeting could be conducted.

AGENDA

Upon motion of Philip Huskey and second of Pollia Griffin, with all present voting “aye,” the Board approved the agenda. The approved agenda is attached as Exhibit “A.”

RECOGNITION

- RHS Band - Director Jill Wallace
 - Students: Naomi Perez, Ion Miller, and Layla Garrett.

The band traveled to Hoover, AL on Saturday, October 19 to attend the Hoover Marching Invitational and earned all superior ratings. The band also won Best in Class Percussion, Most Outstanding Soloist (Ion Miller), and 1st place Band.

- Kyree Freeman (MSE) – Mississippi’s Representative for the National Council of Teachers of Mathematics
- Ken Hackman (MCHS) – Outstanding Biology Teacher of America by MS Association of Biology Educators
- Brittany Baker (CE) – Elementary PE State TOY
- MCS Employees with 25+ years of service

After recognition, President Sam Kelly asked Philip Huskey to preside over the remainder of the meeting, since Mr. Huskey is retiring after 14 years of service on the Madison County Board of Education.

APPROVAL OF CONSENT AGENDA

Upon motion of Sam Kelly and second of William Grisset, with all present voting “aye,” the Board approved the consent agenda as follows:

1. Approval of Board Minutes
 - November 4, 2024 (Regular)
 - November 20, 2024 (Special)

2. Out of State Travel Requests: (See Exhibit “B”)

Staff and Students

MADISON CROSSING

- a. 5th Grade Students and Staff Chaperones– EOY Field Trip – New Orleans, LA – April 17, 2025 – Student Activity funds.

GERMANTOWN HS

- a. MCJROTC – Dayton Drill Meet – Dayton, TX – January 24-25, 2025 – District funds.
- b. Track Team and Coaches – Last Chance Invitational Track Meet – Birmingham, AL – January 24, 2025 – Booster Club and Athletic funds.
- c. MCJROTC – Jesuit HS Drill, color Guard, Physical Fitness Competition – New Orleans, LA – January 18, 2025 –District ROTC funds.

HIGHLAND ELEMENTARY

- a. Robotic Students and Staff Chaperones – VEX Robotics Competition – Council Bluffs, IA – March 31 – April 2, 2025 – Activity, District and PTO funds.

OLD TOWN MIDDdle

- b. Choir, Band, and Staff Chaperones – Field Trip, Hamilton the Musical – New Orleans, LA – April 17, 2025 – Activity funds

MADISON AVENUE UPPER

- a. 5th Grade Pathways Class and Staff Chaperones – Field Trip – Flight Works – Mobile, AL – February 12-13, 2025 – Student Activity funds.

MADISON STATION

- a. T. Martindale, E. Gober, ‘D. Adams, S. McCormick, H. Rush, M. Rosenblatt – 3-5 PA Field Trip – McWane Science Center – Birmingham, AL – February 20, 2025 – PA Activity funds.

MADISON CENTRAL HS

- a. Cheerleaders – 2025 National Cheer Championship – Orlando, FL – February 7-11, 2025 – Student funds.

LUTHER BRANSON

- a. Robotics Team and Chaperones – VEX Robotics Tournament – Council Bluffs, IA – March 31 – April 2, 2025 – Title, Activity, Parent and PTO funds.

SHIRLEY D. SIMMONS MIDDLE

- a. Robotics Team and Chaperones – VEX Robotics Tournament – Council Bluffs, IA – March 31 – April 2, 2025 – Title, Activity, Parent and PTO funds.

Staff

ANN SMITH ELEMENTARY

- a. K. Harness – 61st Washington Policy Seminar – Washington, DC – March 16-20, 2025 – Federal District funds.

MADISON MIDDLE

- a. D. Jones, J. Lovitt, D. Wardlaw, S. Green, T. Hildebrand – Innovation School Summit – Las Vegas, NV – July 6-11, 2025 – District Federal funds.

MADISON CENTRAL HS

- a. J. Sills – Midwest International Band and Orchestra Clinic – Chicago, IL – December 17-20, 2024 – Booster funds.

GERMANTOWN MIDDLE

- a. L. McQueen, J. Adams – Junior Theater Festival – Atlanta, GA – January 17-20, 2025 – School funds

GERMANTOWN HS

- a. C. Ramage, B. Broadfoot, R. Chano – NCTM Conference – Kansas City, MO – February 4-8, 2025 – District Maintenance PD funds.
- b. C. Zumbro – Thanksgiving Hoopfest – Duncanville, TX – November 29, 2024 – Principal Travel funds.
- c. C. Zumbro – King Cotton Holiday Basketball Classic – Pie Bluff, AK – December 27-28, 2024 – Principal Travel funds.
- d. C. Zumbro – Memphis Hoopfest – Memphis, TN – January 4, 2025 – Principal Travel funds.

CENTRAL OFFICE

- a. R. Hurst, J. Fillingim, G. Paczak – 2024 Southeast ACT Summit – Tuscaloosa, AL – December 9-11, 2024 – District funds. (Trip was previously approved, amended to add Dr. Paczak.)
- b. School Board Members, District Administrators – Baldwin Prep Site Visit – Loxley, AL – December 18, 2024 – Superintendent funds.
- c. Federal Programs (F. Burks) – National Association of English Learner Program Administrators – Atlanta, GA – February 17-20, 2025 – Federal funds.

- d. Child Nutrition (S. Thompson) – School Nutrition Association Legislative Action Conference – Washington, DC – March 9-11, 2025 – Child Nutrition funds.

MADISON RIDGELAND ACADEMY

- a. R. Wright, J. Brenner, S. Peets – GYTO – Las Vegas, NV – January 18-20, 2025 – Federal funds.
- b. A. Kimball, C. Taylor, C. Washam - Ron Clark Academy – Atlanta, GA – January 29-31, 2024 – Federal funds.
- c. C. Warren, M. Gnemi – Literacy Conference – Columbus, OH – February 1-4, 2025 – Federal funds.
- d. T. Reeves – Leadership Conference – Waco, TX – February 2-4, 2025 – Federal funds.

3. Fees/Fundraisers – (See Exhibit “C”)

- a. Fundraisers at various locations
- b. MCHS Band Winterguard fee.
- c. GHS Band Indoor Color Guard fee, Indoor Percussion fee.

4. Sixteenth Section: (See Exhibit “D”)

- a. Assignment of Residential Lease to Linda Baker regarding Lot 66, Sherbourne subdivision, part 2.
- b. Assignment of Residential Lease to Walker & Alexandra Neal regarding Lot 119, Sherbourne subdivision, part 4.
- c. Assignment of Residential Lease to Michael & Christina Hillerman regarding Lot 141, Sherbourne subdivision, part 5.
- d. Notice to Renew Residential Lease to Michael & Christina Hillerman regarding Lot 141, Sherbourne subdivision, part 5.
- e. Amendment to Commercial Lease to Main Street Properties regarding Lot 19, Block 23, Jones Addition.
- f. Assignment of Commercial Lease to RRCW Development, LLC, regarding 0.26 acre that is part of Lot 5, Jones Addition.
- g. Assignment of Commercial Lease to RRCW Development, LLC, regarding 0.56 acre that is part of Lot 5 and Lot 6, Jones Addition.
- h. Assignment of Agricultural Lease to Two Mile, LLC, regarding 25.9 acres in 8N-1W.

- i. Assignment of Agricultural Lease to TASKPro Consulting, LLC, regarding 16 acres in 8N-1W.
- j. Assignment of Other Lease to Richard Painter regarding 12.45 acres in 7N-1E.
- k. Amendment to Other Lease to Town of Flora regarding .825 acres in Lots 4, 5, 6, 7, 8 and 9, Block 18, part of Block 18A, Lots 18, 19, 20 and 22 and part of Lot 21, Block 19, and 4.8 acres in 8N-1W.
- l. Assignment of Commercial Lease to Proper REC, LLC, regarding .37 acres, part of lots 4, 5 and 6, Jones East Addition.
- m. Assignment of Residential Lease to The 342 Mannsdale Road Trust regarding Lot 9, Livingston subdivision.
- n. Assignment of Residential Lease to The 342 Mannsdale Road Trust regarding Lot 10, Livingston subdivision.
- o. Assignment of Residential Lease to Mary Broderson regarding Lot 8, Belle Rose subdivision.
- p. Notice to Renew Residential Lease to Mary Broderson regarding Lot 8, Belle Rose subdivision.

Lease payments in excess of 60 days:

- #1480 – Rademacher Farm, LLC; 60 day letter sent on 12-6-2024
- #1009 – Allan & Vera Coleman; 60 day letter sent on 12-6-2024
- #1170 Justin & Samantha Richards; 60 day letter sent on 12-6-2024

5. Contracts: (See Exhibit “E”)

- a. Approval of Professional Services Contract between MCS and SREB for professional development to K-12 leaders, teachers, and counselors.
- b. Approval of Professional Services Contract (Nursing Services Agency) between MCS and McKinley’s Care for patients in the school setting.
- c. Approval of Professional Services Contract between MCS and Knit Together Healthcare to provide nursing services for patients in the school setting.
- d. Approval of Technical Services Contract between MCS (Tech) and Metrix Solutions (Pileum), for Cylance, an antivirus application.
- e. Approval of a Technical Services Contract with Dell-Microsoft EPL for software licensing.
- f. Approval of a “Merchant Specific Credit Card” for Lowes for the 24-25 SY.
- g. Approval of a “Merchant Specific Credit Card” for Home Depot for the 24-25 SY.

- i. Approval of a 5-year Maintenance Agreement with R. J. Young for the copier at OTMS Library.
 - j. Approval of an RFP Contract Renewal with Amro Music for service and support to district-wide band instruments.
- 6. Memorandum of Understanding: (See Exhibit “F”)
 - a. Approval of a MOU between MCS and Holmes CC for dual enrollment/dual credit.
 - b. Approval of MOU between MCS and Region 8 Mental Health regarding the operation of a Children’s Day Treatment Program on MCS campuses.
- 7. Grants: (See Exhibit “G”)
 - a. Approval of JAMC Money for Minds Mini Grants to teachers.
 - b. Approval of MS Arts Commission Whole Schools Grant to MES.
 - c. Approval of expenditure from MS Arts Commission Whole Schools Grant to MES.
- 8. Donations: (See Exhibit “H”)
 - a. Approval of a donation to GHS from the MAVS Booster Club to supplement payment for a videoboard in the gym.
 - b. Approval of a donation to MAE K2 from the PTO to pay one half of the cost of AR Renaissance Learning Program.
 - c. Approval of donation to VJHS from Voice of Canton Pastors Group to cover MacBook fees.
- 9. Construction: (See Exhibit “I”)
 - a. Approval of a bid from Upchurch Services for the chiller replacement at MCHS auditorium.
 - b. Approval of a contract with Upchurch Services to do chiller replacement at MCHS auditorium.
 - c. Approval of fair market value offer and statement of compensation to MCS for permanent easement and temporary construction/workplace easement from the City of Ridgeland on North Wheatley Street.
 - d. Approval of Change Order #001 from Diversified Construction Services for the MSE Entrance Modifications Project.
- 10. Requests for Proposals: (See Exhibit “J”)
 - a. Approval to advertise RFP for E-Rage Cybersecurity Pilot Program
 - b. Approval to advertise RFP for E-Rate Ruckus Wireless Licenses (or approved equal).

11. Approval to dispose of fixed assets at various locations throughout the district. (See Exhibit “K”)
12. Approval to accept donated assets (including those purchased with EEF cards). (See Exhibit “L”)
13. Approval of 2025-26 High School Choice Sheets. (See Exhibit “M”)
14. Approval of the 2025 MCS District Test Security Plan. (See Exhibit “N”)
15. Approval of the GHS Pickle Ball Club. (See Exhibit “O”)

APPROVAL OF FINANCIAL REPORTS

Upon motion of Philip Huskey and second of William Grissett, with all present voting “aye,” the Board approved the financial reports presented by Barry McKenzie, Director of Financial Operations. (See Exhibit “P”)

- a. Bank Reconciliation (10-31-24)
- b. Cash Balance (10-31-24)
- c. Budget Status (10-31-24)
- d. Ad Valorem Report
- e. Monthly Cash Flow (10-31-24)

APPROVAL OF CLAIMS DOCKETS

Upon motion of Sam Kelly and second of William Grissett, with all present voting “aye,” the Board approved the Claims Dockets (10-31-2024, 11-21--2024) as presented by Barry McKenzie, Director of Financial Operations. (See Exhibit “Q”)

APPROVAL OF DISCLOSURE LETTER

Upon motion of Sam Kelly and second of William Grissett, with all present voting “aye,” the Board approved a Disclosure Letter from McKenzie CPA, PLLC. (See Exhibit “R”)

PUBLIC COMMENT

- Rev. Paul Fleming

SUPERINTENDENT'S UPDATE

Superintendent Poore updated the Board on various issues including: ATSI and TST reports; professional development with Dr. Lollar; all high schools made football playoffs – VJHS played in state 1A championship game; winter sports in full swing; benchmark testing; trip to Alabama to see Baldwin Prep (CTE School); meeting with community leaders to discuss legislative agenda; district accredited with no deficiencies; help for 20 district families affected by the fire at Flora apartment complex.

Assistant Superintendents Dr. Capucine Robinson, Jay Harrison and Austin Brown presented individual reports on their assigned responsibility areas:

- Austin Brown – choice sheet prep; proposed social studies course sequencing and financial literacy course requirement high school.
- Dr. Capucine Robinson – focus on instruction and prepping for master reviews; professional development for librarians and “ATSI and TST schools; SPED December 1 count; food service prepping for audit; leadership development with assistant principals; HR is onboarding employees.
- Jay Harrison: HVAC project at MSE is progressing; tennis court repair made; elevator replacement at CO complete; GHS PAC and classroom renovation progressing

EXECUTIVE SESSION

Upon motion of Sam Kelly and second of Pollia Griffin with all present voting "aye," the Board voted to close the meeting to determine if the Board should go into executive session. After discussion, upon motion of Pollia Griffin and second of Sam Kelly with all present voting “aye,” the Board approved going into executive session hear an employee request to transfer a student; to hear a parent request to transfer a student, to hear a report from legal counsel on prospective litigation where the open meeting would have a detrimental effect on the litigating position of the District and to receive legal advice from legal counsel; and to discuss personnel issues related to specific employees. The Board’s attorney announced these reasons to the public.

Upon motion of Sam Kelly and second of William Grissett, with all present voting "aye," the Board voted to exit executive session. No votes on any matters were taken in Executive Session.

Board Member Philip Huskey re-opened the meeting to the public. In Open Session, the Board considered the employee request and the parent request discussed in Executive Session and voted as follows:

EMPLOYEE REQUEST (R.T.) – STUDENT TRANSFER

Upon motion of Sam Kelly and second of William Grissett with all present voting "aye," the Board voted to deny a request from an active teacher for her child to continue to graduation in the same attendance zone, after her retirement. Details of this request are on file in the Superintendent’s office labeled 12092024 - #1.

PARENT REQUEST (C.R.) – STUDENT ENROLLMENT

Upon motion of Sam Kelly and second of William Grissett with all present voting "aye," the Board voted to deny a parent request to re-enroll her student into a school outside of their zone of residency. Details of this request are on file in the Superintendent's office labeled 12092024 - #2.

REVISION TO THE DISTRICT STUDENT DRESS CODE

Upon motion of Pollia Griffin and second of William Grissett with all present voting "aye," except for Philip Huskey who voted "nay", the Board approved amending the 2024-25 Student Handbook, Student Dress Code section, to delete the prohibition about males wearing earrings. (See Exhibit "S")

APPROVAL OF PAYMENT TO SETTLE CLAIM

Upon motion of Sam Kelly and second of William Grissett with all present voting "aye," the Board approved a payment to Liberty Mutual to settle a claim. (See Exhibit "T")

PERSONNEL – INCLUDING SALARY ADJUSTMENTS FOR SOME POSITIONS

Upon motion of Sam Kelly and second of Pollia Griffin with all present voting "aye," the Board approved the Superintendent's Personnel Report as submitted along with salary adjustments for some employees. (See Exhibit "U")

NEW BUSINESS - APPROVAL OF 2025 BOARD MEETING DATES

Upon motion of William Grissett and second of Pollia Griffin with all present voting "aye," the Board voted to approve the board meeting dates for January – December 2025. (See Exhibit "V")

NEW BUSINESS - ARCHITECTURAL SERVICES FOR RHS CLASSROOM ADDITION

Upon motion of Sam Kelly and second of William Grissett with all present voting "aye," the Board approved engaging CDFL Architects to design the new classroom addition at Ridgeland HS. (See Exhibit "W")

ADJOURN

Upon motion of William Grissett and second of Sam Kelly with all present voting "aye," the Board determined that all members, except for Ken McCoy, were present for the December 9, 2024, regular meeting of the Madison County Board of Education and there being no further business, the meeting was adjourned.

APPROVED BY MADISON COUNTY BOARD OF EDUCATION ON JANUARY 13, 2025.

WITNESS OUR HANDS, this 13th day of January, 2025.

Samuel C. Kelly, President

ATTEST:

Ken McCoy, Secretary

Ted Poore, Superintendent

