

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF EDUCATION
OF THE
MADISON COUNTY SCHOOL DISTRICT
HELD AND CONDUCTED ON MONDAY, JANUARY 13, 2025
At 5:00 P.M. AT THE CENTRAL OFFICE
MADISON COUNTY, MISSISSIPPI**

The regular meeting of the Board of Education (the "Board") of the Madison County School District (the "District") was duly called, held, and conducted on Monday, January 13, 2025 at 5:00 p.m. at the Central Office, 476 Highland Colony Parkway, Ridgeland, MS 39157, Madison County, Mississippi. The following were in attendance at the meeting:

The following Board members were present:

Sam Kelly
Dr. Pollia Griffin
William Grissett
Ken McCoy
Jonathan Tillman

Also Present:

Ted Poore, Superintendent
John Hooks, Board Attorney
Austin Brown, Assistant Superintendent
Dr. Capucine Robinson, Assistant Superintendent
Jay Harrison, Assistant Superintendent
Barry McKenzie, Finance Director
Gavin Guynes, Technology Director
Ashley Browning, 16th Section Land Manager
Dr. Wesley Quick, School Safety and Security Director
Dr. Greg Paczak, R&D Director
Shay Williamson, HR Director
Dr. Melissa Philley, Curriculum Director
Dr. Kim Brewer, Elementary Services Director
Jessica Smith, Federal Programs Director
Brenda Price, Assistant SPED Director
Kacey Matthews, Dyslexia Coordinator

The hour of 5:00 o'clock p.m. arrived and the meeting was called to order by President Sam Kelly, whereupon the roll was called, and it was determined and announced that a majority of the members of the Board of Education was present, that said number constituted a quorum, and that a legal meeting could be conducted.

AGENDA

Upon motion of Ken McCoy and second of Pollia Griffin, with all present voting “aye,” the Board approved the agenda with the following amendments:

#8 Travel:

MADISON CENTRAL

- f. Academic Comp Team – University of California’s Cal Invitational – National Competition – Berkeley, CA – February 13-18, 2025 – Booster, District funds. – *This item was removed from the agenda.*

#10 Sixteenth Section:

- c. Residential Lease to Livingston Development Corporation regarding Lot 57, Livingston subdivision, part 1. – *This item was removed from the consent agenda and tabled.*

#11 Contracts:

- a. Approval of a Professional Services Contract and Award Justification between MCS (SPED) and Blue Sky to provide psychological evaluation. – *This item was removed from the consent agenda and approved in a separate vote.*
- b. Approval of a Technical Services contract (Correction) between MCS (Transportation) and Tyler Technologies, Inc to provide required motor vehicle reports. – *This item was removed from the consent agenda and approved in a separate vote.*

#13 RFP Advertisement

- a. Approval to advertise for RFP for collision mitigation system for currently owed buses. – *This item was removed from the consent agenda and approved in a separate vote.*

- #19. Approval to purchase buses off the MDE Approved Vendor List. (See Exhibit #12) – *This item was removed from the consent agenda and approved in a separate vote.*

The approved amended agenda is attached as Exhibit “A.”

SWEARING IN CEREMONY OF JONATHAN TILLMAN (DISTRICT 4)

Board Attorney John Hooks conducted a Swearing In Ceremony for Jonathan Tillman, who was elected Board Member representing District 4. His oath of office is attached as Exhibit “B”.

ELECTION OF BOARD OFFICERS FOR 2025

Upon motion of William Grissett and second of Pollia Griffin, with all present voting “aye,” the Board nominated Ken McCoy to serve as President for 2025. Upon motion of William Grissett and second of Jonathan Tillman, with all present voting “aye,” the Board voted to close the nominations. Upon motion of William Grissett and second of Pollia Griffin, with all present voting “aye,” the Board unanimously selected Ken McCoy as President of the Board for calendar year 2025.

Upon motion of Sam Kelly and second of Pollia Griffin, with all present voting “aye,” the Board nominated William Grissett to serve as Secretary for 2025. Upon motion of Ken McCoy and second of Jonathan Tillman, with all present voting “aye,” the Board voted to close the nominations. Upon motion of Ken McCoy and second of Jonathan Tillman, with all present voting “aye,” the Board unanimously selected William Grissett as Secretary of the Board for calendar year 2025.

SELECTION OF BOARD ATTORNEY FOR 2025

Upon motion of Sam Kelly and second William Grissett with all present voting “aye,” the Board nominated John Hooks of Adams and Reese LLP, as attorneys for the Board for calendar year 2025. Upon motion of Ken McCoy and second of William Grissett, with all present voting “aye,” the Board voted to close the nominations. Upon motion of Ken McCoy and second of William Grissett, with all present voting “aye,” the Board unanimously selected John Hooks of Adams and Reese LLP, as attorneys for the Board for calendar year 2025. The Board may, in its discretion, engage other attorneys for particular matters.

RECOGNITION

- Tyshun Willis (VJHS) – MHSAA Mr. Football
- Bobby Robinson (OTM) 2024 Most Distinguished- Excellence in Science Educator Award from the Mississippi Science Teachers Association

APPROVAL OF CONSENT AGENDA

Upon motion of Ken McCoy and second of Pollia Griffin, with all present voting “aye,” the Board approved the consent agenda as follows:

1. Approval of Board Minutes
 - December 9, 2024
2. Out of State Travel Requests: (See Exhibit “C”)

Staff and Students

MADISON CROSSING

- a. EOY 5th Grade Field Trip – New Orleans, LA – April 16, 2025 – Student activity funds.
(Amended)

GERMANTOWN MIDDLE

- a. SOAR Class –University of Memphis, National Civil Rights Museum, Wolfchase Mall – Memphis, TN - April 17, 2025 – SOAR funds.
- b. Robotics Team – Create US Open Robotics VRC Middle School Tournament – Council Bluffs, IA – March 24-26, 2025 – Activity funds, Robotics Booster funds.

GERMANTOWN HS

- a. Girls Basketball Team – Women’s Basketball Game – Memphis, TN – February 8, 2025 – Athletic funds, Student funds.
- b. Boys Tennis Team – MCT Tennis Invitational – Mobile, AL - March 7-8, 2025 – Athletic funds.
- c. Girls Tennis Team – MCT Invitational – Mobile, AL – March 21-22, 2025 – Athletic funds.
- d. Band – WGI Memphis Regional – Memphis, TN – March 15, 2025 – District, Booster funds.
- e. Band Winter Guard – WGI World Championships – Dayton, OH – April 1-6, 2025 – District, Booster, Student funds.
- f. Band Percussion– WGI World Championships – Dayton, OH – April 8-13, 2025 – District, Booster, Student funds.
- g. Robotics Team – Score Showdown VEX VS Robotics Competition Signature Event – Auburn, AL – February 13-15, 2025 – Activity funds.

MADISON MIDDLE

- a. Robotics Team - – Create Robotics World Championship – Council Bluffs, IA – March 24-April 5, 2025 – Student funds, Robotics Booster funds.

MADISON CENTRAL

- a. Boys Tennis - McGill-Toolen Tennis Invitational – Mobile, AL – March 6-8, 2025 – District, Booster, Student funds.
- b. Girls Tennis - McGill-Toolen Tennis Invitational – Mobile, AL – March 20-22, 2025 – District, Booster, Student funds.
- c. Tennis Team – Team Match – Baton Rouge, LA – February 4, 2025 – District, Booster funds.
- d. Debate Team – National Academic Championship – New Orleans, LA – May 24-25, 2025 – National Comp, Student, Club funds.

- e. Debate Team – Emory University’s Barkley Forum – Atlanta, GA – January 23-27, 2025 – Booster, District funds.
- f. Track Team – 2025 Last Chance Invitational – Birmingham, AL – January 24-25, 2025 – Athletic, Booster, Parent funds.

Staff

HIGHLAND ELEMENTARY

- a. Luckett, Norris – PBL Works – American Canyon, CA – June 22-26, 2025 – District funds.
- b. Gandy, Emory, Mosely – Get Your Teach On – Charlotte, NC – February 15-17, 2025 – District funds.

MANNSDALE UPPER ELEMENTARY

- a. Cockrell, Jones – NAESP Yearly Conference – Seattle, WA – July 9-13, 2025 – PD, Principal funds.

MADISON CROSSING

- a. Houghton, Helton, Lanke – National Conference on School Leadership – Seattle, WA – July 9-13, 2025 – District funds.

GERMANTOWN MIDDLE

- a. Rideout – 2025 Washington Policy Seminar – Washington, DC – March 16-20, 2025 – GMS funds.
- b. McQueen – Junior Theater Festival – Atlanta, GA – January 17-20, 2025 – GMS funds. (Amended)

GERMANTOWN HS

- a. Harvison – Louisiana Music Educators Association – New Orleans, LA – January 17-19, 2025 – No district funds, requesting one day of professional leave.

CENTRAL OFFICE

- a. Boyd – nSide School Safety Summit – Gulf Shores, AL – December 9-11, 2024 – PD funds.
- b. Matthews – Lexia’s Science of Reading Leadership Summit – Nashville, TN – January 28-30, 2025 – No district funds.
- c. Federal Programs – Negron, Stuart, Fuller, Winters – TESOL International Convention – Long Beach, CA – March 18-21, 2025 – Federal funds.
- d. Technology – James – Finalsite University 2025 – Orlando, FL – June 24-28, 2025 – District funds.

REQUESTING PERMISSION TO APPLY, OR PARTICIPATE PENDING SELECTION:

- a. Germantown HS Marching Band – Bands of America Regional and Super Regional Competitions in Memphis, TN and St. Louis, MO – Fall 2025

- b. Madison County Schools Robotics – 2025 VEX Robotics World Championship: VRC Middle School – Dallas, TX – May 8-12, 2025.
 - c. Madison County Schools Robotics – 2025 VEX Robotics World Championship: VRC High School – Dallas, TX – May 5-9, 2025.
 - d. Madison County Schools Robotics – 2025 VEX Robotics World Championship: VEX IQ – Dallas, TX – May 11-15, 2025.
3. Fees/Fundraisers – (See Exhibit “D”)
- a. Various Schools
4. Sixteenth Section: (See Exhibit “E”)
- a. Notice of Partial Release of Development Lease to Calhoun Commerce Park regarding 1.45 acres added to Sun, LLC commercial lease. (This item was left off agenda for July 2024.)
 - b. Notice to Renew Residential Lease to Randy & Monica DeJohn regarding Lot 26, Belle Rose subdivision.
 - c. Assignment of Residential Lease to Heitzmann Investments, LLC regarding Lot 5 or St. Augustine Park subdivision, part 1.

Lease payments in excess of 60 days:

- #469 – Robert Brown; 60 day letter sent on 01-09-2025
 - #819 – Sacia Dear; 60 day letter sent on 01-09-2025
 - #1115 – Lance & Lancia Lee; 60 day letter sent on 01-09-2025
 - #1233 – Horace & Glenda Lester; 60 day letter sent on 01-09-2025
 - #1234 – Horace Lester; 60 day letter sent on 01-09-2025
 - #1373 – Andrew & Shannon Dendis; 60 day letter sent on 01-09-2025
5. Contracts: (See Exhibit “F”)
- a. Approval of a Yearbook Contract between MCS (GHS) and Jostens for SY 2025-26.
6. Sole Source: (See Exhibit “G”)
- a. Approval of a sole source purchase from Riddell for helmet reconditioning.
7. Requests for Proposals: (See Exhibit “H”)
8. Construction: (See Exhibit “I”)
- a. Approval of contract with CDFL for the 8 classroom addition at Ridgeland HS.
 - b. Approval of the following change orders for the GHE Performing Arts Center:
 - PCO-61, \$3244.73
 - PCO-62, \$1919.00
 - PCO-63, \$2970.00 credit
 -

9. Grants: (See Exhibit “J”)
 - a. Approval of the Allstate Foundation Grant to East Flora Elementary in honor of Keaden Lucas.
 - b. Approval of the MS Department of Agriculture & Commerce Garden Grant to East Flora Elementary.
10. Donations: (See Exhibit “K”)
 - a. Approval to accept fixed assets donation to Rosa Scott from the PTO.
11. Approval to dispose of fixed assets at various locations throughout the district. (See Exhibit “L”)
12. Approval of student transfers. (See Exhibit “M”)
13. Approval for the MAE PTO to upgrade playground equipment. (See Exhibit “N”)
14. Approval of Middle School Choice Sheets. (See Exhibit “O”)
15. Approval of Spring/Summer Sports Calendars. (See Exhibit “P”)

APPROVAL OF FINANCIAL REPORTS

Upon motion of Ken McCoy and second of William Grissett, with all present voting “aye,” the Board approved the financial reports presented by Barry McKenzie, Director of Financial Operations. (See Exhibit “Q”)

- a. Monthly Cash Flow Report
- b. Bank Reconciliation (11/2024)
- c. Cash Balance (11/2024)
- d. Budget Status (11/2024)
- e. Ad Valorem Report
- f. Claims Dockets (12-4-24, 12-18-24)

APPROVAL OF CLAIMS DOCKETS

Upon motion of William Grissett, and second of Ken McCoy with all present voting “aye,” the Board approved the Claims Dockets (12-4-2024, 12-18-2024) as presented by Barry McKenzie, Director of Financial Operations. (See Exhibit “R”)

SUPERINTENDENT’S UPDATE

Superintendent Poore updated the Board on various issues including: BankPlus Christmas Luncheon; Alabama trip to look at CTE school; pending inclement weather days; visit to PTO meetings; teacher recruitment; principals meeting; ELL trip to Ponotoc.

Assistant Superintendents Dr. Capucine Robinson, Jay Harrison and Austin Brown presented individual reports on their assigned responsibility areas:

- Austin Brown – School Year Calendars for 2025-26, 2026-27, 2027-28
- Dr. Capucine Robinson – SPED IEP meeting training and prep for audit; monthly strategy sessions with Elementary Services Coordinator; MSIS 2.0; ELL teacher meeting;

emphasis on transitions (elementary to middle school, middle to high school); Career Fair, personnel vacancies.

- Jay Harrison: MSE HVAC almost complete; tennis court repair made and benches, canopy on order; VJHS HVAC in gym complete; GHS turf/track project; transportation contract RFP opening on 1/23; Bear Creek project at MM (water tower); GHS PAC punch list items.

APPROVAL OF ATSI AND TSI SCHOOL REPORTS

Upon motion of Ken McCoy and second of William Grissett with all present voting "aye," the Board approved the ATSI and TSI school reports. (See Exhibit "S")

EXECUTIVE SESSION

Upon motion of Pollia Griffin and second of Ken McCoy with all present voting "aye," the Board voted to close the meeting to determine if the Board should go into executive session. After discussion, upon motion of William Grissett and second of Pollia Griffin with all present voting "aye," the Board approved going into executive session to hear a report from legal counsel on prospective litigation where the open meeting would have a detrimental effect on the litigating position of the District and to receive legal advice from legal counsel concerning leasing of land and to discuss a student matters. The Board's attorney announced these reasons to the public.

Upon motion of William Grissett and second of Pollia Griffin, with all present voting "aye," the Board voted to exit executive session. No votes on any matters were taken in Executive Session.

Board Member Sam Kelly re-opened the meeting to the public. In Open Session, the Board voted on the following matters:

16TH SECTION RESIDENTIAL LEASE – LIVINGSTON SUBDIVISION

Upon motion of Ken McCoy and second of William Grissett with all present voting "aye," the Board tabled a Residential Lease to Livingston Development Corporation regarding Lot 57, Livingston subdivision, part 1. (See Exhibit "T")

APPROVAL OF PROFESSIONAL SERVICES CONTRACT AND AWARD JUSTIFICATION TO BLUE SKY

Upon motion of Ken McCoy and second of William Grissett with all present voting "aye," the Board approved a Professional Services Contract and Award Justification between MCS (SPED) and Blue Sky to provide psychological evaluation. (See Exhibit "U")

**APPROVAL OF TECHNICAL SERVICES CONTRACT WITH TYLER TECHNOLOGIES TO
PROVIDE MOTOR VEHICLE REPORTS**

Upon motion of Ken McCoy and second of William Grissett with all present voting “aye,” except for Jonathan Tillman who recused himself, left the room and did not vote, the Board approved a Technical Services contract (Correction) between MCS (Transportation) and Tyler Technologies, Inc to provide required motor vehicle reports. (See Exhibit “V”)

APPROVAL TO ADVERTISE FOR RFP – COLLISION MITIGATION SYSTEM FOR BUSES

Upon motion of Ken McCoy and second of Pollia Griffin with all present voting “aye,” except for Jonathan Tillman who recused himself, left the room and did not vote, the Board gave approval to advertise for RFP for collision mitigation system for currently owed buses. (See Exhibit “W”)

APPROVAL TO PURCHASE BUSES

Upon motion of Pollia Griffin and second of William Grissett with all present voting “aye,” except for Jonathan Tillman who recused himself, left the room and did not vote, the Board gave approval to purchase buses off the MDE Approved Vendor List. (See Exhibit “X”)

PERSONNEL

Upon motion of Pollia Griffin and second of Jonathan Tillman with all present voting “aye,” the Board approved the Superintendent’s Personnel Report as submitted. (See Exhibit “Y”)

NEW BUSINESS - PROFESSIONAL SERVICES CONTRACT WITH CANOPY

Upon motion of Ken McCoy and second of Pollia Griffin with all present voting "aye," the Board approved a Professional Services Contract between MCS (SPED) and Canopy to provide services outlined in a student’s IEP. (See Exhibit “Z”)

ADJOURN

Upon motion of William Grissett and second of Jonathan Tillman with all present voting "aye," the Board determined that all members were present for the January 13, 2025, regular meeting of the Madison County Board of Education and there being no further business, the meeting was adjourned.

APPROVED BY MADISON COUNTY BOARD OF EDUCATION ON FEBRUARY 10, 2025.

WITNESS OUR HANDS, this 10th day of February, 2025.

Ken McCoy, President

ATTEST:

William Grissett, Secretary

Ted Poore, Superintendent